

Sacred Heart School Commission Minutes

Wed, May 9th, 2018

Present: Karen Reinke (Chair), David Burroughs (Principal), Mary Ciaramello (Parent Club President), Pauline Kenny (Legal), Heather Bradford (Secretary/Health and Safety), Carlos Gonzales (Technology), Jon Herendeen (Finance), Evelyn Padrino (Marketing), Todd Fitzgerald (Facilities)

Absent: Father Steve Sallis, Kris Mitchke (incoming Parent Club President)

Minutes respectfully submitted by Heather Bradford

1. Minutes from April were approved with 2 small edits.
2. John Meyer, Pastoral Assistant for Administration, gave update on construction plans for the church and the Sept campaign. Architecture plans were shared. The project will cost 2 ½ million. There is also a campaign from the Archdiocese for 1 ½ million. Goal is to raise 4 million dollars.
 - a. The roof of the church leaks and will be replaced in the summer of 2019.
 - b. The narthex also leaks and will be repaired over the next 2 summers
 - c. The ceiling of the church also will be replaced.
 - d. The lighting will be modernized
 - e. The bell tower will be reclad
3. Principal's Report – David
 - a. Hiring updates given for kindergarten aide (Mrs. Weber is retiring), 4th grade teacher (math teacher moving to new technology/social media position), math specialist (Mrs. Jones is leaving) and admissions (Susanna Knapp is leaving). Mr Derry resigned and a position will be posted for a new music teacher
 - b. Registration at 390
 - c. Elective options for middle school are being finalized
 - d. The Archdiocese is looking at moving confirmation to 7th grade and the preparation may move into middle schools.
4. Legal Report – Pauline
 - a. No updates
5. Finance Committee Report – Jon
 - a. Finances are in the black.
 - b. The 2018-2019 budget was reviewed
6. Technology Committee Report – Carlos
 - a. No updates.

7. Health and Safety Report – Heather
 - a. No updates
8. Marketing Report – Evelyn
 - a. No updates
9. Facilities Report – Todd
 - a. Updates given by John Meyer
10. Parents Club Report – Mary
 - a. Staff and Teacher Award winner will be presented at Grandparents Day on May 11th.
 - b. Bingo Night is June 1st.
 - c. School supplies can be pre-ordered again for next year. 40 orders are in, goal is 200.
11. Follow up to Leadership Gathering on January 27th, 2018
 - a. David to talk to Deacon Scott about our 4 ideas. He will start 6/2018 in new role.

Next Meeting Tuesday, June 12th, 2018 at 630pm at Heather Bradford's house